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2 EXEC. REG.

20 April 1982

MEMORANDUM FOR: Chief, Planning and Resources Staff, DDS&T

FROM:

[REDACTED]
Chief, Executive and Planning Staff, FBIS

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SUBJECT:

FY 1982 Annual Review Quarterly Report [REDACTED]

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REFERENCE:

Your Memorandum dated 13 August 1981, Subject:
FY 1982 Annual Review

1. Following is an update by line item of the second quarter milestones in FBIS 1982 Annual Review. [REDACTED]

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a. Broadcast Monitoring

- Obtain housing and office space for Swaziland Bureau, assign personnel and begin local recruiting. Three houses have been purchased and negotiations are in process for the fourth and last house. The office building which has been bought, is undergoing renovations; communications have been connected to the site. Three of the four U.S. employees are at the bureau. The first monitor entered on duty on 13 April; two other local candidates have been selected for employment and are in processing. [REDACTED]

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- Begin coverage of West European television. [REDACTED]
[REDACTED] has conducted a four week sampling of TV material broadcast in the Federal Republic of Germany. Action is pending receipt of [REDACTED] study. BBC is now covering French TV voice material. [REDACTED]

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- Begin hiring to expand coverage of PRC publications at Hong Kong. Hong Kong Bureau has hired three new monitors and is recruiting for more. [REDACTED]

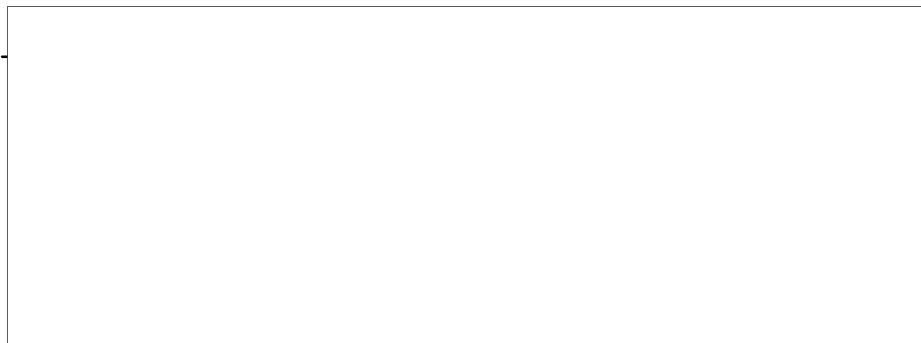
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- Negotiate establishment of PMU in Mexico City. Action on this item has been deferred because of the \$800K tax. Item is being included in a request through DDS&T for a reserve release. ☐

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b. Translation Services

- Add a disk drive to the Machine Assisted Translation (MAT) system. The disk drive was installed during the second quarter. ☐
- Draft new software requirements for MAT system. A number of software requirements have been formulated and submitted to the contractor. Contractor has begun work on these requirements. ☐
- Complete first phase of automated CTS. ODP officers have completed the major part of the programming. Actual delivery is due in the third quarter. ☐
- Begin RFP for the CSO system. The FBIS ADP coordinator drafted the RFP during the first quarter. RFP is ready for release when funds become available. ☐
- Hire two Russian and two Chinese linguists during the second quarter. Two Chinese linguists were hired. A recruitment trip to identify Russian linguists for employment is planned for the third quarter. ☐

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c. Daily Reporting

- Install and integrate MIDAS hardware. Installation of MIDAS hardware is due to begin during the third quarter. ☐

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- Finish remaining MIDAS site preparation. Remaining preparation of the site is due to be completed during the third or fourth quarter.

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- Begin operation of MIDAS Phase I. Operation of Phase I is scheduled to begin during the fourth quarter.

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d. Media Analysis

- Procure text processors for publications. Feasibility study required by ODP for the procurement of two word processors has been completed and submitted. Procurement is pending ODP decision on replacements for discontinued NBI's.

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e. Management and Support

- Begin study for domestic field bureau. Action on this has been deferred pending completion of studies on the optimum locations for satellite monitoring facilities and on an FBIS communications system.

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2. I will be glad to provide additional information if needed.

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/SIGNED/DDSGT/FBIS/E&P (2)

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